

Mid Wales Dance Academy – Terms and Conditions 2025/26

By enrolling a student in Mid Wales Dance Academy, parents/guardians agree to the following Terms and Conditions. These ensure the safe and smooth running of the school and the wellbeing of all students and staff.

1. Payment of Fees

1. Fees are payable **half-termly in advance**.
2. Fees must be paid **before the first lesson of each half term** and no later than **14 days** after the invoice date.
3. Students enrolled in **two or more classes** will receive a **10% discount** on those class fees.
4. The 10% discount is applied once per invoice.
5. **No refunds** are given once the term has started, including for missed classes, illness, or withdrawal.
6. No make-up classes are provided for missed sessions unless cancelled by the Academy.
7. If notice of withdrawal is not received before the start of term, fees remain payable for that half term.

2. Class Changes and Enrolment

1. Students may request to add or change classes during the term, subject to availability and teacher approval.
2. The Academy reserves the right to amend class times, teachers, or class content when necessary.

3. Force Majeure

In the event of circumstances beyond our control (e.g. fire, flood, pandemic, extreme weather, power failure, civil unrest), the Academy may cancel or adjust classes. These are considered **Force Majeure events**, and no refunds will be issued.

Where possible, classes will be moved online or rescheduled.

4. Teachers

All Mid Wales Dance Academy teachers are suitably qualified and **Enhanced DBS-checked**. If a scheduled teacher is unavailable, a suitable substitute may lead the class.

5. Duty of Care, Safety, and Student Conduct

1. Due to the nature of dance, some **physical contact** may be necessary for safe instruction. This will always be appropriate and professional.
2. For children aged under 6, staff may assist children with toilet trips when needed, in line with our safeguarding policy.
3. Children under 16 must be **supervised by a parent/carer** in public areas and handed over to staff at the studio door.
4. At the end of class, students will be released to a parent/carer unless otherwise agreed. For safety, we ask that students are collected **from the studio door**, not the car park.
5. Dance is a physical activity, and all students participate at their own risk. Every effort is made to ensure classes are safe, but minor injuries can occur. By enrolling, parents accept this risk.

6. Responsibility for Personal Belongings

1. The Academy does not accept responsibility for lost or damaged personal items.
2. All students are responsible for their belongings, and we advise that valuables are not brought to class.

7. Photography and Filming

1. The Academy may take photographs or video recordings of classes, rehearsals, and performances for **promotional or archival** purposes, this includes social media.
2. Consent for this is requested at registration and may be withdrawn at any time in writing.
3. Parents are asked not to film or photograph during classes, events or performances to protect the privacy of all students.

8. Behaviour and Conduct

1. Students must treat staff and fellow pupils with respect. Bullying, disruptive behaviour, or any breach of conduct will not be tolerated.
2. The Academy reserves the right to remove a student **without notice** for serious misconduct or violation of these Terms and Conditions.

9. COVID-19 or Similar Restrictions

1. If the Academy is required to close due to public health guidelines or government restrictions, the **Force Majeure clause** applies.

2. In such instances, tuition will continue via **online** where possible.
3. No refunds or make-up classes will be issued for missed sessions during restricted periods.

10. Health and Medical Information

1. Parents/guardians must inform the Academy of any **medical conditions, allergies, injuries, or special educational needs** that may affect a student's participation.
2. It is the parent's responsibility to update the Academy if these details change.

11. Data Protection

Mid Wales Dance Academy processes personal data in accordance with the UK General Data Protection Regulation (UK GDPR).

We use contact information only for:

- Administration of classes
- Emergency contact purposes
- Sharing updates relevant to the student's enrolment

We do not share your data with third parties without consent. For full details, please request our Data Protection Policy.

12. Agreement

By enrolling a student at Mid Wales Dance Academy, parents/guardians confirm they have:

- Read and understood these Terms and Conditions
- Given accurate medical and contact information
- Agreed to abide by the Academy's policies and procedures